



ISO/TC 67/MC
Management committee

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Convenorship: NEN (Netherlands)

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AGENDA CONVOCATION / PROJET D'ORDRE DU JOUR	
Date	2014-12-05
Reference	
ISO/TC	67 MC N 172

Title of / Titre du TC/SC

ISO/TC 67 Management Committee

Secretariat / Secrétariat

NEN

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Host / Invitant

RSPP and Rosstandart

MEETING / RÉUNION **ISO/TC67 Management Committee**

Meeting dates /

February 18th, 2015 (9.00h-16.30h)

Dates de la réunion

Place / Lieu

Russian Union of Industrialists and Entrepreneurs

17 Kotel'nicheskaya naberezhnaya

Moscow , Russian Federation

N172 Agenda ISO/TC 67 MC meeting, Moscow, February 18th, 2015

Time	Agenda Item		Presenter	Objective
09.00 – 09.05	1. Opening of the meeting		Mr Otter, Ms Hofman	Welcome members and report logistical arrangements for the meeting
09.05 – 09.10	2. Introductions		Ms Hofman	Determine attendance
09.10 – 09.15	3. Adoption of agenda	N172	Mr Otter	Agree to agenda
09.15 – 09.30	4a. Meeting Minutes 4b. Teleconferences	N146 ISO/TC 67 N1324 N*	Ms Hofman	Accept previous meeting minutes
09.30 – 10.15	5a. ISO/TC 67 MC status update 5b. Status update ISO/TC 67 guidance documents - ISO/TC 67 Policies & Procedures - Management System - Business Plan	N* N* N* N*	Mr Otter Ms Hofman	Update on recent developments Update on status
10.15 – 10.45	6a. Work Program Review 6b. Hit List update	N* N*	Ms De Jong	Update TC 67 Work Programme, review document progress
15 Minute Break				
11:00 – 11:30	7. Coordination of projects with concerns on progress	N*	Mr Otter	Discussion on status and follow up on actions
11:30 – 12:00	8a. Working with Joint Working Groups 8b. Working with liaisons	N* N*	Mr Otter Ms Hofman	Update and discussion on status
	9. Status of other items			
	9.1 ISO related items			
12.00 – 12.15	9.1.1 Status AHG Management System Standards		Mr Otter	Update on progress for proposal on structuring management system standards for ISO/TC 67
12.15 – 12.30	9.1.2 Global Standards List update – National/Regional adoption of ISO/TC 67 standards		Ms De Jong	Update list and proposal for future update procedure
12.30 – 12.45	9.1.3 Developments in other ISO committees		Ms Hofman	Update on the status of work and linkage with ISO/TC 67
Lunch				
	9.2 CEN related items			
13:45 – 14:15	9.2.2 Developments EU mandate to CEN		Mr Trican	Update on current status and actions of CEN/TC 12 and actions expected
14.15 – 14.30	9.2.3 Update CEN procedures		Ms Hofman	Update status, Questions

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14.30 – 15.00	9.3 Other items		All	Report on other developments of relevance for ISO/TC 67
	10 Other Business			
15.00 – 15.45	10.1a. ISO CS update 10.1b. ISO Project Portal, Procedures		Ms Silander	Update developments
15 Minute Break				
16.00 – 16.15	10.2 Plenary Meeting 2015		Mr Otter	Update on venue and dates, technical sessions
16.15 – 16.20	10.3 Plenary Meeting 2016		All	Meeting venue 2016
16:20 – 16.30	11 Requirements concerning the next MC meeting		Mr Otter	Establish the next meeting date and location
16.30	12 ADJOURN			

* document numbers will be added